



## **Ampleforth and Hovingham Surgeries Patient Group**

# **MINUTES**

**Monday 22nd May 2017 from 6.30 pm at Hovingham Surgery**

### 1) Minutes from the last meeting

The minutes from the last meeting had been circulated previously by email. The minutes were reviewed and approved.

### 2) Matters arising from last meeting

Jenny noted the dissatisfaction with the running of the Malton, Norton & District Hospital League of Friends, and that she would no longer be attending meetings.

Penny noted that a number of patients from the larger Patient Forum circulation list had asked not to share their emails with other members. Penny would create a contact group of patients who were happy to have their email addresses shared.

### 3) Update on progress with the surgery extension and relevant funding

Penny was pleased to report that the surgery extension would now be going ahead, following an increase to the loan taken out by the GP partners, and reductions in the specification of the build as far as possible. The plan is to use Hovingham Surgery as the main site and dispensary during the build, with the house to be rented in Ampleforth as the branch site.

The next step will be a site survey from eMBED, the IT support team, to assess the IT requirements at Hovingham Surgery and this visit will take place on Thursday.

There was some discussion about transport arrangements for transferring medications between Hovingham and Ampleforth and it was noted that volunteer drivers would be used as far as possible.

Penny noted that the build was expected to take around 6 months to complete, and the hope is to start work and get as far as possible during better weather.

### 4) Update on surgery staffing

Penny noted that Dr Jimenez will be leaving work to start maternity leave towards the end of August, and could take up to a year away from work. A maternity cover vacancy has been advertised and interviews will be carried out in the near future.

### 5) Update on the Defibrillator now installed outside the Ampleforth Village Shop/Post Office

Jenny noted that this had already been discussed at the previous meeting. It was agreed that the most important thing was that anyone could use the defibrillator in an emergency.

6) Feedback about the Dementia Friends Session in Ampleforth on 16<sup>th</sup> May from Chris Dudzinska

Chris noted that about 25 people attended the session, and there was good interaction and involvement from those that attended. There was some discussion about trying to include children in sessions in future, or arranging sessions in schools.

There was some discussion about colours and designs that are helpful for dementia patients, which could be incorporated into the new build.

Chris suggested arranging another session next year during Dementia Awareness Week.

7) Patient Forum Notice Boards in the surgeries

Jenny had produced a suggested poster for the surgery noticeboards. Penny suggested that Jenny could sign the poster to make the invitation more personal.

There was also some discussion about increasing the involvement of patients in the Patient Forum, including alternatives to meetings such as increased use of the website or a Facebook page.

8) Any other business including the date of our next meeting

Penny noted that £300 had been raised so far from the sale of books, and that DVDs would now be added to the sale tables.

Penny noted that it may not be possible to hold the next Patient Forum meeting at either of the surgeries due to preparation for the build. It was agreed that a date would be set for the next meeting but the venue would not be set for the time being.

The next meeting will be held on Monday 4<sup>th</sup> September at 6:30 pm.